

CSI Meeting Minutes  
November 7, 2007  
Norman Hall room 1205

The meeting opened at 5:30 p.m.  
Meeting minutes were approved without change.

Michael asked that we evaluate our progress this semester. He asked that we reflect on what we are seeing in the chapter.

Silent Auction

- Sarah Milligan did a wonderful job with the auction. She created an open and welcoming atmosphere.
- Erin and Matt also worked hard for the auction event
- Silent Auction was the first attempt to reach out to alumns. Alumni were happy to be there. One alumni got the big ticket item (lunch at the president's house)
- One professor alleviated students of an assignment to attend.
- Nice thank you to Drs. Dixon and Garrett. Great way to get new people active. Collective effort to donate items. Lots of people contributed.
- Cheryl made a huge effort by providing the location and by offering Sarah lots of support.
- Approximate balance in the account now is \$1800. The auction contributed \$1400 to Chi Sigma Iota.
- Faculty contributed to silent auction through donations
- 3 Faculty were in attendance: Dr. Fallon, Dr. Dixon, Dr. Amatea

Other

- Matt has been consistent with the list-serv and inviting people to happy hour. Super job with mentoring program
- Erin has done great work with orientation, pizza, signs and brownies
- Laura rocked out the bulletin board
- Eric Davis- mentee always says great things about the experience
- CSI is impact the department by creating a sense of community
- Thank you to Dr. Fallon, Michael, Eric Davis, and Keely Hope for being at all events.
- Michael stated that the support of previous leaders is valuable. He has appreciated support from Keely and Wendy Olsen.

Newsletter

- People are writing articles
- Reflects positively on CSI and the department
- Dr. Amatea is interested in having a departmental newsletter-CSI can act as this newsletter in the meantime. There may not be a need for both.

Michael recognize people for excellent service

- Presented award to Matt Rudmann- Award of Excellence
- Presented award to Sarah Milligan- Award of Excellence

#### Newsletter update

- Whitney is doing a great job. Looks great
- Feature article on Dr. Loesch

#### Treasurer (Xiaodi Zhou)

- \$1933 currently
- Requests for funds should be submitted sooner rather than later
- Reminder of contributing \$4 per student for holiday gift to Sophie Graham

#### Fundraising

- Chair position open for next semester
- Sarah is putting together a compilation of templates
- Spring fundraiser for the Memorial Fund?
  - Student/Faculty baseball game and fundraiser
  - David Cavelleri- spearhead event? Keely volunteered to talk with him
  - Entry fee a couple of dollars
  - Talent show?
  - Golf-got hole sponsors for each hole classic
  - Self-care fundraiser-yoga/meditation event at Sanctuary yoga

#### Awards (Sophie Maxis)

- Awards nominations committee: Kevin Tate, Blaire Cholewa, and Laura Reid
- Faculty award- who should be nominated? Dr. Loesch?
- Service to chapter award-nominate more people. 2 years of service activity to be eligible
- Discussion regarding what awards should nominate people for
- Service to chapter award nominate: Matt Rudmann

#### Professional Development (Keely Hope)

- Prof. Dev. Day (April 18<sup>th</sup>) still combined with initiation day.
  - Panel for review/acceptance of proposals. Timeline? who would be on the panel?
  - Level I: Buy in from faculty syllabus Approach each faculty member and ask about their level of buy-in.
  - Level II: Participation commitment for student attendance
  - At the CSI meeting at ACES- Keely learned about a regional professional development day in North Carolina. Do we want to replicate here with Stetson?
  - Regional CSI day spearheaded by the BETA chapter: logistical considerations, parking, timeslots
  - Committee decided not to have regional event in order to hold more slots for UF students to present and to build the panel-review process. Keely asked about sending invitations to other schools and the committee agreed this would be appropriate.
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- We have a workshop on Nov. 27<sup>th</sup>: Dr. Sherrard licensure discussion.
- It is very important to document everything we do. This will provide evidence for chapter awards

#### Annual plan for 08-09 and Annual Report

- Should be matched according to goals and accomplishments. Need evidence to show our achievements as a chapter
- Look for Spring event- Professional Development Day: How to do a conference
- Start a tradition of fundraiser in the fall, professional development event in the spring-suggestion by Dr. Fallon.

#### Community Service (Erin Camizzi)

- Walmart-collect donations
- MS walk-possible event in May

#### Membership committee (Matt Ruddman)

- Matt go into classes to publicize membership
- Need 16 students for spring mentors
- Happy Hour- Friday before Thanksgiving

#### Graduation Ceremony (Eric Davis)

- Eric asked for volunteers to help with the graduation ceremony. Matt, Keely, and Michael all offered to contribute.

Next meeting scheduled for December 5th