

CSI Meeting Minutes
October 3, 2007, 5:30 pm
Norman Hall room 1205

Attendance: Matt, Eric, Michael, Keely, Claudia, Cheryl, Sarah

- Welcome from Michael
- Meeting minutes approved
- Officer reports
 - Discussed Xiaodi's electronic report. He reported that on September 22, 2007, there was \$693.45 in the CSI account.
 - Discussed newsletter meeting (chair, officer, dept., reports, etc.)
 - Cheryl volunteered to write-up Community Meeting for newsletter
 - Africa trip update (hold off on brown bag presentation for now)
 - Michael noted the nice work that Laura did on the bulletin board and encouraged all members to support one another as they contribute positively to the organization.

- Chair reports
 - No update from awards chair (Michael will contact Sophie)
 - Cheryl suggested sending email encouraging members to vote for Dr. Dixon for CSI secretary position. Michael agreed to send this message.
 - Community Chair report (via Michael)- MS walk in Spring
 - Professional Development- Keely got about 25 forms back with interest in licensure and test info. This is the most feedback we have received on this type of survey in recent years. There was an even spread on date and time availability of surveyed students. The plan is to target people to conduct these issues. Keely asked if we should have both this semester or later? Feedback was to have both this semester.
 - One suggestions was to talk about the NCE and the Mental Health Exam. We could possibly put together a students and professors panel to discuss as well.
 - Discussion from Community meeting about getting professional development day going now (ie. Call for proposals, etc.) Still line up with graduation ceremony. Also involving alumni. Begin promotion now with call for proposals to everyone (faculty, alumni, students, etc.) Idea of feedback during event and even prior for submissions
 - Keely asked for help with Professional Development Day (selecting proposals, etc.)
 - Possible dates (April 11 or 18, 2008) Based on NCE exam and quals. Suggested week after NCE
 - There was a suggestion of a submission board to review proposals for the Professional Development Day that would include general members (Masters, Doc., non-members, etc.) as well as at least one faculty member to guide the board. Date tabled due to ACA considerations.

- Next step is to come up with guidelines for submissions
 - Suggest proposal dates (Jan.-Feb)
 - Membership Chair- email to remind mentors to stay in touch sent out. First Happy Hour next Thursday at Swamp 5:30
 - Fundraising Chair- see handout. Pledges by Oct. 18. Gator themed. Possibly add business to invite if they donate money.
 - Another fundraiser committee meeting prior to event if possible (maybe at site)
- Old Business
 - Thank you for Sherrard's (Matt will handle)
 - Community meeting- Cheryl had disappointment at the number of students. However this time there were 7 faculty and 2 staff members. Adrienne and Cheryl will send out results to the listserv
 - Lake Wauburg-tabled
 - Andrew Perrone- how to incorporate service learning into classes. Utilize their pre-planned events. Keely will handle
- New Business
 - Bylaws (tabled). Eric will send out to the Executive Committee for review prior to next meeting.

Next meeting scheduled for November 7th at 5:30.